

# AUTHORIZATION FOR PAYROLL DEDUCTION

Project Name: \_\_\_\_\_

Bid Number: \_\_\_\_\_

Employee Name: \_\_\_\_\_

I hereby authorize, \_\_\_\_\_  
(Name of Company)

to deduct the following from my payroll check:

Amount of deduction: \_\_\_\_\_

Start of deduction: \_\_\_\_\_

Frequency of deduction: \_\_\_\_\_

Termination of deduction: \_\_\_\_\_

Reason(s) for deduction:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
*Employee's Signature*

\_\_\_\_\_  
*Date*